

# USE OF ASSOCIATION DAYS

## TIEA Employees

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To: Superintendent

I hereby request a TOTAL of \_\_\_\_\_ Association days be granted for the \_\_\_\_\_ school year.  
\_\_\_\_\_ Association days have been used to date. The following Association date(s) are being requested:

NAMES -	DATES -	NUMBER DAYS -
_____	_____	_____
_____	_____	_____
_____	_____	_____

\_\_\_\_\_  
Signature of Association President

\_\_\_\_\_  
Date

The Association day conditions are listed in Section 12.8 (5) of the current Master Agreement. They are:

- 12.8 Leaves of absence with pay not chargeable against the teacher's allowance shall be granted for the following reasons:
- (5) Up to six (6) days per year for use by officers or agents of the Association to conduct the business of the Association. Use of such days shall be:
    - (a) Designated by the Association President to the Superintendent 48 hours in advance unless emergency conditions preclude such notice.
    - (b) Not more than three (3) teachers shall be released on any one day under the provisions of this section.

Up to five (5) unused Association days shall be carried over to the succeeding school year. Only ten (10) days can be accumulated per year.

\_\_\_\_\_  
The above requested Association day(s) approved.

\_\_\_\_\_  
The above requested Association day(s) disapproved for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Superintendent

\_\_\_\_\_  
Date

Distribution: Applicant - Supt. - Asst. Supt. - Principal - Payroll - Personnel File - TIEA President